

# CLI is hiring!

## We're looking for 4 Summer Youth Job Coaches

**Part time:** 25 - 30 hours per week for up to 6 weeks

**Rate of pay:** \$15/hour with an additional \$3/hour retroactive upon completing full employment contract.

### Job Description:

CLI is looking for part-time Summer Youth Job Coaches to maintain a safe, supportive learning environment while assisting individuals with developmental disabilities to develop work skills in the community.

### Essential Functions/Skills:

- Work hands on with a group of 2 -3 individuals at a job site to help them learn their jobs and assess areas for improvement.
- Complete daily documentation reports and evaluations.
- Instruct participants in how to complete job tasks independently
- Attend scheduled work sessions with assigned groups.
- Provide educational soft skills training.
- Adhere to confidentiality policy.
- Ensure work site safety practices.
- Advocate for students and model appropriate work behaviors
- Able to relate in a positive manner to people who have varied roles and responsibilities
- Communicate verbally and in writing regarding desired work and progress of training
- Able to perform independent problem-solving

### Qualifications:

- 18 years of age and a high school diploma or equivalent and two years post high school work experience (Required)
- Associates or Bachelor's Degree in Education or Human Services field (Preferred)
- Previous experience in job training or supervision (Preferred)
- Pass and maintain all DODD and OOD certifications
- CPR and First Aid certified
- Valid Driver's license
- Proof of auto insurance
- Pass company physical and drug test
- Must be available entire 5 week session
- Pass Criminal background and driving background checks